



**GO BEYOND**

Pratt & Whitney Rzeszów S. A.  
Pratt & Whitney Kalisz Sp. z o.o.  
Pratt & Whitney Tubes Sp. z o.o.  
Hamilton Sundstrand Poland Sp. z o.o.

### Information for Suppliers sending hard copy invoices!

Please note that as of **12<sup>th</sup> of August 2024** will change the address for sending invoices in traditional paper form.

Therefore we would like to ask that as from 12<sup>th</sup> of August 2024 your invoices are sent to:

Invoices in traditional paper form	Invoices in electronic form	Other documents then invoices e.g. requests for a balance confirmation, request for a payment specification, inquiries or reminders
<b>Pratt &amp; Whitney Rzeszów S.A.</b> ul. Bitwy Warszawskiej 1920 nr 7B, 02-366 Warszawa PO box: 011PCC001	<a href="mailto:gp.pwc.PWR-PWR.invoices@prattwhitney.com">gp.pwc.PWR- PWR.invoices@prattwhitney.com</a>	<a href="mailto:APIquiriesPWR@prattwhitney.com">APIquiriesPWR@prattwhitney.com</a>
<b>Pratt &amp; Whitney Tubes Sp. z o.o.</b> ul. Bitwy Warszawskiej 1920 nr 7B, 02-366 Warszawa PO box: 012PCC001	<a href="mailto:FakturyPWT@prattwhitney.com">FakturyPWT@prattwhitney.com</a>	<a href="mailto:APIquiriesPWT@prattwhitney.com">APIquiriesPWT@prattwhitney.com</a>
<b>Pratt &amp; Whitney Kalisz Sp. z o.o.</b> ul. Bitwy Warszawskiej 1920 nr 7B, 02-366 Warszawa PO box: 013PCC001	<a href="mailto:FakturyPWK@prattwhitney.com">FakturyPWK@prattwhitney.com</a>	<a href="mailto:APIquiriesPWK@prattwhitney.com">APIquiriesPWK@prattwhitney.com</a>
<b>Hamilton Sundstrand Poland Sp. z o.o.</b> ul. Bitwy Warszawskiej 1920 nr 7B, 02-366 Warszawa PO box: 014PCC001	<a href="mailto:Financehsp@prattwhitney.com">Financehsp@prattwhitney.com</a>	<a href="mailto:APIquiriesHSP@prattwhitney.com">APIquiriesHSP@prattwhitney.com</a>

To ensure timely processing of your invoices and compliance with tax requirements please observe the following rules:

- Every invoice should be send only once: either in electronic form or as a hard copy
- Electronic invoices should not be encrypted or password protected
- Every electronic invoice should be sent in a separate non-editable PFS file format
- Any appendices to an electronic invoice e.g. cost specification, protocols of acceptance should constitute an integral part of the invoice, i.e. be combined in one PDF file with the invoice.

We would like to remind that it is prohibited to:

- Include any technical data on the invoices e.g. measurements or other technical attributes of merchandise;
- Attach any documents with technical data to invoice e.g. quality certificates with technical details of merchandise. Such documents are to be submitted directly to the relevant Company in accordance with applicable license requirements. A failure to meet these requirements may result in a violation of export control regulations.